

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on September 26, 2016 is called to order at p.m. in Room 149 by . In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2016 to the Express Times and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
Giovanni Cusmano
John Egan
Francis Gavin
Brant Gibbs
Mary Renaud
Diane Clark, President

ABSENT

ALSO PRESENT

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by and seconded by .
BE IT RESOLVED, that the minutes of the regular board meeting held on August 22, 2016, be approved. (Appendix 1)

CARRIED:

IV. STUDENT REPRESENTATIVE REPORT

V. SCHOOL ACCOUNTANT REPORT (Appendix 2) (Will discuss at meeting)

VI. ACKNOWLEDGEMENTS

VII. PRESENTATIONS – Thanksgiving Day Parade Thompson

VIII. PRESIDENT’S REPORT

IX. REPORTS

COMMITTEES

- A. Operations: J. Britt - Chair**
- B. Human Resources: S. Costello – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: F. Gavin - Chair**
- E. Town Council Liaison: B. Gibbs
J. Egan**

OTHER DISTRICT

- F. Hackettstown Board of Education Representative – G. Cusmano**

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by _____ and seconded by _____ .
BE IT RESOLVED to approve the following list of transfers with totals in Fund 10 of \$140,460.00. (Appendix 3)

CARRIED:

B. Bills List

Moved by _____ and seconded by _____ .
BE IT RESOLVED, that the general account bills list check #26862 through #26965 for a total amount of \$817,873.38 be approved for payment. (Appendix 4)

CARRIED:

C. Law Enforcement Memorandum of Agreement

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the Standing Memorandum of Agreement with Law Enforcement for the 2016-2017 school year.

CARRIED:

D. Speech Therapist

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to supply a contracted Speech Therapist at \$85.00 and hour 1 ½ days per week through Warren County Special Services.

CARRIED:

E. Rutherford Hall Roof Project

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to reject all bids for the Rutherford Hall roof project and for the roof project to enter into negotiations.

CARRIED:

F. Monthly Certification of Budget

Moved by _____ and seconded by _____ .

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of July 30, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July, 2016 and upon consultation with the appropriate district

officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of July 2016 with a total Governmental Funds Account cash balance of \$228,092.15 (Appendix 5)

CARRIED:

G. Monthly Certification of Budget

Moved by _____ and seconded by _____ .

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of August 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August, 2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August 2016 with a total Governmental Funds Account cash balance of \$1,124,392.13 . (Appendix 5)

CARRIED:

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Substitutes

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the following substitutes for the 2016-2017 school year.

Elizabeth Viersma Teri DeRienzo

CARRIED:

B. Aide

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve Sheika Molen as a full time aide, Step 3 \$16,812 effective 9-01-16 with benefits.

CARRIED:

C. Aide

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve Serena Matarazzo as a teacher (.5 time), MA Step 6, \$24,170 effective 9-19-16.

CARRIED:

D. Aide

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve Joseph Marra as a full time employee, Aide Step 1 \$11,174 (.7 time) and part time custodian 3 hours per day, effective 9-19-16.

CARRIED:

E. Mentors

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve Marsha Koerner as the mentor for Serena Matarazzo and Gina Davey as the mentor for Sarah Mikaliunas for the 2016/2017 school year.

CARRIED:

J. Detention Supervisors

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the following Friday and Saturday Detention Supervisors for the 2016/2017 school year. (To be rotated as needed)

Michelle Ricci, Christine Rodriguez, Vickie Patterson,
Andrea Aussems, Kate Stiner, Sam Greco

CARRIED:

K. Safety Patrol

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve Joanne Ferguson and Michelle Ricci as Safety Patrol for the 2016/2017 School Year.

CARRIED:

Education

A. Attendance at Professional Conferences

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
Sauter	9/15/16	Student Enrichment	\$0	66
Profito	9/12/16	Suicide Conference	\$0	
Rodriguez	9/12/16	Suicide Conference	\$0	
Shonk	11/1/16	Restorative Discipline	\$245	90
Tshudy	10/19/16	Psychiatric and Emotional Factors	\$0	97
Sabol	11/01/16	NJPSA	\$0	0
Sabol	09/26/16	PD Project	\$0	0
Chickey	10/25/16	Addressing Difficult Parents	\$100	73
Guido	10/11/16	Project Read	\$260	0

CARRIED:

B. Class Trips

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the following the following class trips for the 2016/2017 school year.

Name	Location	Total cost per student	Date
Schmiedeke	Tranquillity Farms	\$7.00	10/5/16
DeAngelis	Franklin Museum	\$14.50	10/5/16
Bolling	Tranquillity Farms	\$7.00	10/18/16
Bolling	Tranquillity Farms	\$7.00	10/18/16
Mikaliunas	Tranquillity Farms	\$7.00	10/20/16
Ferguson	Food Bank	\$TBD	10/21/16
Stiner	Sterling Mineral museum	\$17.00	10/31/16
Stiner	Sterling Mineral museum	\$17.00	11/2/16
Shonk	Brooks Art Center	\$25.10	11/18/16
Schmiedeke	CCM Planetarium	\$5.00	2/23/17
Thompson	Broadhurst Theatre	\$90.00	4/12/17
Schmiedeke	Growing Stage	\$10.00	4/28/17
Schmiedeke	Turtle Back Zoo	\$9.00	(rain date 5/5/17) 5/4/17
Stiner	Fairview Campground	\$45.00	5/16/17 & 5/17/17
Schmiedeke	House of Good Shepherd	\$0	5/30/17
Thompson	Calvary Temple	\$40.00	6/02/17
Ricci	Washington DC	\$225	6/7/17 to 6/9/17

CARRIED:

Governance

XII. OLD BUSINESS

XIII. SUPERINTENDENT’S REPORT

Student Enrolment for Allamuchy Township School District												
	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
K	41	42										
1	49	49										
2	37	38										
3	38	35										
4	58	58										
5	46	46										
6	43	43										
7	44	44										
8	44	43										
PSD	3	3										
Total	403	401										
9 th	36	35										
10 th	47	46										
11 th	33	31										
12 th	42	39										
Total	158	151										
GT	561	552										

Opening School

District

- > Roll out of new arrival & departure procedures
- > One to one device roll out
- > Kappe Delta Epsilon – Volunteering at HW Club
- > District Goals (to include Rutherford Hall)

Facilities

- > Scout Project - Update
- > Rutherford Hall Roof (Reject BIDS)
- > Old School House Roof
- > Parking Lot Project ATS
- > Solar Field
- > Rutherford Hall June 30th year end

XIV. PUBLIC COMMENTS

XV. BOARD DISCUSSION

XVI. EXECUTIVE SESSION MOTION

Moved by _____ and seconded by _____ .

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning personnel, negotiations or legal issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

Executive Session

Moved by _____ and seconded by _____

BE IT RESOLVED, that the Board of Education has been in executive session for _____ minutes for the purpose of _____ issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

XVII. ADJOURNMENT

Moved by _____ and seconded by _____

BE IT RESOLVED, to adjourn.

CARRIED:

Time: